

ADDENDUM #1

DATE: March 18, 2016

TO: All Prospective Bidders

FROM: Dennis Sienna, Purchasing Agent II

RE: **RFP# DS020116-1 HVAC & Plumbing Supplies Contract**

All respondents are hereby advised of the following amendment to the Request for Quotation documents which are hereby made an integral part of the bid documents for the subject contract, prepared by the University of Connecticut Procurement Services Department.

Proposals submitted shall be deemed to include contract document information as shown in Addendum No. 1. Respondents shall be required to acknowledge receipt of this addendum in their proposal response. Failure to acknowledge receipt of this addendum by the respondent may result in the rejection of their proposal response.

BIDDER NOTE: This addendum must be completed, signed and submitted with your proposal response to be considered for award. If you have already submitted a proposal, please complete the addendum and submit same in a sealed envelope, clearly marked with the bid number, response date, and return address. This will be accepted as part of your proposal response, **PROVIDING IT IS RECEIVED BY THE PURCHASING DEPARTMENT BY THE TIME AND DATE SPECIFIED IN ITEM NUMBER ONE (1) OF THIS DOCUMENT.**

Questions:

- 1) **Approximately how many dollars were spent on this contract in its entirety in 2015**

This is a new contract combining both HVAC & Plumbing Supplies we do not have accurate expenditures that we could provide.

- 2) **How do you develop an affirmative action plan**

Affirmative action plan not required

- 3) **Can equal products by other manufacturers be quoted**

Product substitutions are not allowed at this time

- 4) **What if discount structure changes by manufacturer during the period of this bid course**

Pricing and discount structure submitted will remain firm for the initial term of the contract and be the best possible offer the bidder can provide as requested per section 3.6 of the RFQ DS020116-1

- 5) **How do we handle product that have no list like PVC pipe but are sold of a net price sheet**

Items provided in the market baskets the university is looking for a discounted pricing structure as per section 3.6 of RFQ DS020116-1,

- 6) **Can we get a copy of non-discrimination warranties statute 4a-60 and 4a60a(a)1**

Statutes in questions can be located here click on link, <https://www.cga.ct.gov/>

7) What are non-commercial custom products

Products for residential use

8) Does sub contracted labor of actual invoice plus apply to us if we are not providing any labor.

No

9) Do we need to fill out affirmation of receipt of statue ethics summary

Yes

10) What does max amount payable refer to on page 48

Not required in your response to RFQ, that is part of a draft contract

11) Are we to answer questions referring to service because we do not provide any services

No

12) How do we answer repair/service charge if we do not charge labor for our services nor do we sub-contract.

If your company does not provide these services mark Not Applicable

Name of Bidder

Date

Address

Signature and Title